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| To: | City Executive Board |
| Date: | 16 June 2016 |
| Report of: | Head of Law and Governance |
| Title of Report:  | Appointment to Outside Bodies 2016/17 |

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| Summary and recommendations |
| Purpose of report: | To agree nominations to outside and other bodies for the 2016/17 Council Year. |
| Key decision: | No |
| Executive Board Member: | Councillor Bob Price, Executive Board Member for Corporate Strategy and Economic Development  |
| Corporate Priority: | None |
| Policy Framework: | None |
| Recommendation(s): That the City Executive Board resolves to: |
|  | **Approve** appointments to outside bodies as shown in Appendix 1;  |
|  | **Note** the revised guidance for appointees as detailed in Appendix 2; |
|  | **Agree** not to re-appoint to 150 (City of Oxford) Squadron Air Cadets, South East Reserve Forces & Cadets and Oxford Airport Consultative Committee; |
|  | **Agree** the principles for appointment to community centre associations and other outside bodies as set out at paragraph 16; and |
|  | **Agree** to re-appoint representatives to Mortimer Hall Management Committee. |

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| Appendices |
| Appendix 1 | List of proposed appointments to outside bodies for 2016/17 |
| Appendix 2 | Guidance Note for Members appointed to outside bodies  |
| Appendix 3 | Council grants awarded to outside bodies 2016/17  |
| Appendix 4 | Risk Register |

# Introduction

1. The Council currently has representatives on 54 outside bodies and 11 charities. These can be seen at Appendix 1.The majority of representatives are current members of the City Council.
2. Most of Council’s representatives sit on the committee of the body to which they have been appointed, with many acting in a non-voting advisory role or simply being invited to attend meetings. All the charity representatives are trustees of the respective charities.
3. On occasions a change in representation is required during the year. Such in-year appointments are delegated to the Leader of the Council in consultation with other group leaders.
4. Guidance to assist council representatives on outside bodies is provided upon appointment. This ensures that all appointees understand their role and responsibilities in representing the Council on the outside body. A copy of the guidance, revised in 2016, is attached at Appendix 2.

# Feedback from Councillors 2015/16

All council representatives appointed to a body for 2015/16 were asked to comment on the organisations’ contribution to the local community and the Council’s Corporate Objectives and whether they felt it was valuable having Council representation on the body. 44 feedback forms were returned from Councillors.

All of the feedback forms were reviewed by the Leader of the Council and used to inform his recommendations on future appointments.

**Feedback from Outside Bodies 2015/16**

1. Each outside body or charity was invited to comment on the contribution made by the council representative, 27 returned the form.
2. Where any concerns were raised, for example non-attendance at meetings, these have been addressed by the Leader of the Council in his recommendations on future appointments.

**Changes to representation on Outside Bodies 2016/17**

1. Following consideration of the feedback from councillors, outside bodies and charities the Leader of the Council has proposed the following specific changes for 2016/17:

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| **Outside Body** | **Decision** |
| 150 (City of Oxford) Squadron Air Cades | Not to reappoint a representative as it no longer has a strong local connection |
| South East Forces and Cadets | Not to reappoint a representative as it no longer has a strong local connection |
| Oxford Airport Consultative Committee | No longer relevant |
| Mortimer Hall | To re-instate this to the list of outside bodies for a council representative |

 In addition the Leader of the Council has proposed that in future appointments to the following outside bodies should be made on the following basis:

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| Outside Body | Decision |
| Barton Community Association | Must be ward councillors |
| Bullingdon Community Association  |
| Donnington Community Association |
| East Oxford Community Association |
| Florence Park Community Assocation |
| Headington Community Association |
| Jericho St Barnabas Community Association Management Committee |
| Littlemore Community Association  |
| North Oxford Association |
| Northway Community Association |
| Risinghurst Community Centre |
| Rose Hill Community Association |
| South Oxford Community Association |
| West Oxford Community Association |
| Alice Smith Trust and Sarah Nowell Educational Organisation | Must be a ward councillor for Blackbird Leys |
| Health and Wellbeing Partnership | Must be the relevant Portfolio Holder |
| Oxford and District Sports and Recreation Association for the Disabled (OXSRAD) |
| Oxford HUB Advisory Board |
| Oxford Sports Council Executive Committee |
| Thames Valley Police and Crime Panel |

1. In 2016/17, the Council has agreed to award grants totalling £750,415 to 16 of the outside bodies to which we appoint representatives. In total the Council allocated £1,430,970 in grants in 2016-17. See Appendix 3 for details.

# Legal and Financial issues

1. This report has no legal or financial implications for the Council.

# Level of risk

1. A risk register is attached at Appendix 4.

# Equalities impact

1. An Equalities Impact Assessment is not necessary for this report.

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| Background Papers: None |